

ALRE-IT Regeltechnik GmbH
 - Customer service –
 Richard-Tauber-Damm 10
 12277 Berlin

E-Mail: support@alre.de

Sender:

Returns

Dear Sir or Madam,

Thank you for your inquiry.

We are only able to accept as returns catalogue items, which are unused, still in their original packaging, free of labelling etc. and can be put back into the warehouse. It must also be less than six months since the items were invoiced. We do not accept returns with unpaid postage.

If you would like to return items, please complete the table below and return it to us. We will contact you shortly thereafter with our notice of approval.

Customer number:					
Item	Type	Quantity	Invoice no.	alre notice of approval	
				approved	not approved
				approved	not approved
				approved	not approved
				approved	not approved
				approved	not approved

In order to process the returns, they must be accompanied by this form together with a notice of approval completed by alre.

If the devices returned do not satisfy the above requirements, they will be returned to you postage unpaid.

We charge 30% of the value of the goods for approved returns to cover return and processing costs. However, we have a minimum charge of €40.

If the return costs are not covered by the original value of the goods, please do not return them to us. If you do, we will have to invoice you for any processing costs incurred.

Kind regards

ALRE-IT Regeltechnik GmbH